

LONDON COMMUNITY ARTISTS 2023 ANNUAL SHOW & SALE - INSTRUCTIONS

LOCATION:

FOR THE LOVE OF ART,
785 Wonderland Road South London,
Ontario (within the Westmount Shopping
Centre)

DATES:

NOVEMBER 2, 2023 (6pm - 8:30pm)

NOVEMBER 3, 2023 (10am - 6pm)

NOVEMBER 4, 2023 (12pm - 3pm)

Eligibility: Members in good standing of the London Community Artists are eligible to submit art for the show. All members submitting art to the show **MUST** volunteer to assist in the show and exercise extreme care in handling all artwork.

***Deadline:** Submissions and entry fees to the show must be sent in by midnight, **Sunday, October 1, 2023**. Late submissions will not be accepted.

How to submit: The Submission Form will be available online in the LCA members area, under ART SHOW. You can register for the show as soon as the link becomes active.

Please pay submission fees via e-transfer to treasurer@londoncommunityartists.ca, or mail a cheque to: LCA c/o Joan Hall, Treasurer, 1938 Duluth Crescent, London, ON N5V 1H7. If you choose to pay by cheque, mail it early so that the cheque reaches the treasurer before the deadline.

Once the submission has been entered, no changes will be permitted nor fees refunded.

Submission limits: Members may submit 5 (five) entries into the show subject to the size restrictions specified below.

Art Categories - 2D works only:

1. Framed Art - Ready for hanging (framed/wrapped canvas/laminated/etc. in a professional manner). Canvases do not have to be framed. Pieces **MUST** be wired on the back for hanging. Serrated-edge hangers are **NOT** acceptable.
2. Matted Art - Matted work should be matted using archival materials ready for framing and must be shrink wrapped or in crystal clear plastic bags ready for display.

Size Restrictions: A total of 5 (five) pieces within the size restrictions specified below, may be submitted. Maximum sizes have been established as follows:

Multiply the length x width of your piece to get your square inch total. Measurement to include the frame (if framed).

700 sq in or less will count as (1) entry.

> 700 sq in to 1200 sq in or less will count as (2) entries

>1200 sq in to 2000 sq in or less will count as (3) entries

>2000 sq in to 3500 sq in or less will count as (4) entries.

Examples:

A 26x26 inch piece is 676 sq inches, so this would count as 1 entry. (less than 700 sq in)

A large 50x50 piece (2500 sq in) would count as 4 entries. You could then also enter a smaller 26x26 piece which would count as 1 entry. Total 5 entries.

If you are entering a diptych (2) or triptych (3) sold together that make up one picture, then lay them out with 1 inch between pieces and measure the perimeter of the pieces.

Submission fees & Square inch fees: A flat fee of \$20.00 will be charged to each entrant to help cover the cost of the show. In addition, square inch entry fees are \$4.00 for each piece. The online submission form will calculate this for you.

Please note that art which counts as multiple entries, due to size, will cost 2,3, or 4 times the applicable entry fee. Eg: A piece that counts as 2 entries will cost \$8.00; a piece that counts as 4 entries will cost \$16.00.

Sales fees: London Community Artists will be taking a 15% commission on all sales. The total sale price, less 15%, will be paid to the artist by London Community Artists. LCA will cover credit and debit card fees charged by Square for payments.

Identification Labels: Prepare labels in the following format and tape them to the back of your art. When dropping off your artwork we need to ensure that every piece is clearly identified. It is also recommended to write the title and artist name on the back of your work (in case the label falls off).

Entry 1 Title: _____ Artist: _____ Medium: _____ Price: \$ _____	Entry 2 Title: _____ Artist: _____ Medium: _____ Price: \$ _____
Entry 3 Title: _____ Artist: _____ Medium: _____ Price: \$ _____	Entry 4 Title: _____ Artist: _____ Medium: _____ Price: \$ _____
Entry 5 Title: _____ Artist: _____ Medium: _____ Price: \$ _____	

Artist Profile: We will have a binder at the show with a page for each artist's profile (Bio). Please update and attach a printout of your artist profile with your submission when dropping off your artwork. This will ensure that the show profile book is current and specific to the show. If you do not submit a printout, your profile from online will be printed and used.

Pricing: London Community Artists do NOT collect HST. Each artist is responsible for remitting any and all applicable taxes. Please price your work accordingly and remember to include the 15% commission.

Delivery of art to the show - Wednesday, Nov 1 2023

Art will be accepted Wednesday, November 1 at the venue, For the Love of Art, **between 6 pm and 8:30pm**. Please ensure the art is READY to hang with appropriate wire hangers and labels securely attached. Artwork not received by 8:30pm on Wednesday, Nov1 will not be exhibited. No refunds will be issued if the deadline is missed.

For the Love of Art is located inside of Westmount Commons Mall on Wonderland Road, near the east elevators, next to Urban Planet. The mall doors by the bus stop are open until 9pm. The underground parking is 24/7 access and is free. It is easiest to park underground by the east elevators (farthest elevators from entrance) and take them up to the 1st floor. FTLA is straight ahead when exiting the elevators.

Other Entry Rules:

The art submitted by artists is at their own risk. Please be assured we will take extreme care in handling all artwork, however London Community Artists will not be responsible for damage that may occur to art during the show.

The Show Committee may refuse entries that may be offensive, or unprofessionally framed or packaged.

Display pieces only: Members may submit artwork that is not for sale, but all fees and rules still apply. (Enter "Not for Sale" as "Price" on art labels.)

Judging: Judging will take place on Thursday, November 2th prior to the grand opening.

End of show pickup of unsold artwork:

Members MUST pick up all unsold artwork at the close of the show on Saturday, Nov. 4, between 3 pm and 4pm, or notify the show convener, Thérèse Grawey in advance as to who will be picking up on their behalf. LCA is not responsible for artwork not picked up.

Important Dates:

<u>Submission Deadline:</u> Oct. 1 midnight <u>Drop off time:</u> Wed Nov 1, 6pm to 8:30pm <u>Set up time:</u> Thursday Nov 2, 8am to noon. <u>Judging:</u> Thursday Nov 2 - afternoon <u>Takedown:</u> Sat Nov 4, 3pm to 4pm	<u>Show times:</u> Thursday Nov 2 6pm to 9pm Friday Nov 3 10am to 6pm Saturday Nov 4 12pm to 3pm
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